

**INTERNAL AUDIT PLAN 2007/2008****APPENDIX C****As at end of Period 13****Final Outturn****FUNDAMENTAL SYSTEMS**

	FULL YEAR TOTAL DAYS PLANNED	PERIOD 1-13 TOTAL ACHIEVED
Asset management	5	13
Banking	10	0
Budgetary setting, Performance & Control	15	0
Cash and bank reconciliation	10	39
Council Tax	20	16
Creditors	30	65
Debtors	15	13
Housing Benefit	65	37
Housing Rent	15	26
Income	15	17
Investments and borrowing	10	17
Main Accounting System	10	16
Payroll	30	30
Pensions	10	0
NNDR	20	7
Taxation	10	3
Sub Total	<u>290</u>	<u>299</u>

**ICT & E-GOVERNMENT**

Business Continuity	10	0
BVPI 157	10	4
Computer Audit	60	55
Customer Contact Centre	10	0
Sub Total	<u>90</u>	<u>59</u>

**CONTRACTS, PARTNERSHIPS, & PROCUREMENT**

Capital Contracts	95	72
External Funding	10	10
Local Area Agreements	20	1
Partnerships	30	21
Revenue Contracts	65	60
Sub Total	<u>220</u>	<u>164</u>

**COUNTER FRAUD / INVESTIGATIONS**

Anti-Fraud Strategy	10	11
Corporate Governance	10	63
Data Matching / Proactive Fraud work	65	83
Gifts and Hospitality	10	4
Investigations	20	76
Liaison with Housing Benefits Fraud Team	5	5
Whistleblowing	5	5
Sub Total	<u>125</u>	<u>247</u>

**FRONT LINE SERVICES**

Advice /Consultation	45	83
Establishments	80	75
Performance Management / Risk Management	45	81
Schools	215	365
Service Areas	443	322
Sub Total	<u>828</u>	<u>926</u>

<b>TOTAL CHARGEABLE DAYS</b>	<b>1,553</b>	<b>1,695</b>
------------------------------	--------------	--------------

<b>TOTAL DAYS NOT CHARGED</b>	<b>799</b>	<b>701</b>
-------------------------------	------------	------------

<b>TOTAL WORKING DAYS</b>	<b>2,352</b>	<b>2,396</b>
---------------------------	--------------	--------------

INTERNAL AUDIT PLAN 2007/2008

APPENDIX C

**Final Outturn**

	FULL YEAR TOTAL PLANNED	PERIOD 1-13 TOTAL ACHIEVED
<b>NON-RECHARGEABLE</b>		
<i>AUDIT MANAGEMENT AND ADMINISTRATION</i>	276	246
<i>PUBLIC/LOCAL HOLIDAYS</i>	99	99
<i>ANNUAL LEAVE</i>	297	263
<i>TRAINING</i>	45	27
<i>SICKNESS</i>	54	48
<i>OTHER LEAVE</i>	28	18
<b>TOTAL NON-RECHARGEABLE DAYS</b>	<b>799</b>	<b>701</b>
<b>TOTAL WORKING DAYS</b>	<b>2,352</b>	<b>2,396</b>